

www.ccacguild.org  
Phone: 910-938-7077  
Email: [ccacguild@yahoo.com](mailto:ccacguild@yahoo.com)



Coastal Carolina Artists & Crafters Guild Inc  
P.O. Box 1044  
Jacksonville, NC 28541  
Non-Profit Organization

## Arts/Crafts Vendor Application

**2015 Winterfest Arts and Crafts Show Dec 4, 5, 6, 2015**

**2015 Winterfest Arts and Crafts Show at Jacksonville Commons**, 100 Recreation Lane, Jacksonville, NC; located off Western Blvd near the Toys R Us

**Dec 4, 5, 6, 2015** This 3-day event is an indoor event for artists & crafters at the Jacksonville Commons and in conjunction with the outdoor activities at Riverwalk Crossing Park one-day beginning at 2pm on Saturday activities for kids including snow machine, Santa, and more.

Dec 4 from **5p.m.- 8:00p.m** This event will kick off with a special evening *Pre-Sale Party* on Friday, at the Jacksonville Commons: Great free food provided by area restaurants, entertainment, shopping this evening to have the best selection and avoid the rush. Doors prizes.

Saturday Dec 5 from **10am-4pm** No admission fee and lots to see, shop, and participate in. Shopping in artists & Crafters booths, Local Idol finalist performing for cash prizes, Upcycle Art Contest entries on display and the public determines the winners of this contest. Roaming Barbershop singers, Door prizes and food provided by concession stand with an upscale flair to the menu.

Dec 6 from **12pm-3pm** No admission fee and lots to see, shop, and participate in. Shopping in artists & Crafters booths, Upcycle kids crafts, Cookie Contest – kids are the judges, Animal Shelter pet adoptions, Karaoke for Kids & DJ

All vendors must provide their own tables, chairs, displays, change, etc, and the legs on everything must have a rubber tip or cushion so the floor is not damaged. Provide your own extension cords (if requiring electricity) must be commercial grade surge protector (not household use) fire inspection will take place before customers enter on Friday. Tables must be draped to the floor. A Limited number of 6 foot tables are available for a fee of \$10 each. No pets are allowed. Vendors are required to clean up their booth area and leave it free of litter.

\*\*\*Electricity is available for an additional fee of \$10. There will be an electrical inspection before the event starts.

All items displayed and sold must be handmade. This is not a venue for resale, or articles that are perceived to be resale. No commercial products such as Mary Kay, Avon, Tupperware, Pampered Chef, etc. will be sold.

**All applications must be postmarked by Nov 17, 2015** or a late fee of \$30 must be added.

Booth assignments will be distributed at check-in. All vendors must be totally set up by 4p.m. on Dec 4

No break down before the published event time.

All vendors' vehicles **MUST** be removed from event area, to the designated vendor parking area.

Confirmation notices will be sent out prior to the event. For participating in our Winterfest Arts & Crafts Show you will receive a SPECIAL OFFER regarding our 2015 Spring event.

You will be required to display your **NC Certificate of Registration** conspicuously and prominently all three days. This is in compliance with the new law Effective August 23, 2013, N. C. Gen. Stat. § 66-255. This Certificate was sent to you upon your registration with the NC Department of Revenue – The certificate **DOES NOT** include any identity sensitive information.

Please call 877-252-3052 questions/concerns and/or to be re-issued this certificate if needed. You can also visit <http://www.dornc.com/taxes/sales/specialty.html#responsibilities> for the full outline of information.

Keep this page for your records and return page 2 along with a photo of your craft.

NO REFUNDS will be given after November 1, 2015. Application deadline is Nov 17, 2015.

No rain date for this event. This is a rain or shine event.

**Please make checks payable to: Coastal Carolina Artists & Crafters Guild Inc.  
Coastal Carolina Artists & Crafters Guild Inc, PO Box 1044, Jacksonville NC 28541**

**Questions? Call 910-938-7077 email [ccacg@yahoo.com](mailto:ccacg@yahoo.com)  
[www.ccacguild.org](http://www.ccacguild.org) like us and share the link: <http://www.facebook.com/ccacg>**

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## Dec 4, 5, 6, 2015 Winterfest Arts & Crafts Show at the Jacksonville Commons

Your business name \_\_\_\_\_ Contact person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Email Address: \_\_\_\_\_ phone \_\_\_\_\_

NC Sales & Use Tax **Certificate** Number: \_\_\_\_\_

Name Certificate Number is listed under: \_\_\_\_\_  
(Certificate must be displayed at your booth)

Product Category (list all that apply): \_\_\_\_\_

Description of products (please be very explicit) \_\_\_\_\_

\_\_\_\_\_  
(use back of this page if you need more space)

How did you about this arts and craft show? \_\_\_\_\_

Will you or anyone in your group be spending the night in a hotel during this event?  
\_\_\_\_\_

# of 10x10 booth _____ X	<u>Non-member</u> \$65	<u>CCAC Guild Inc Member</u> \$55	Total
	If electricity is needed, add \$10.		_____
	# of 6 foot tables _____ x \$10 each		_____
	Late fee, add \$30 if applicable		_____
Credit card payments accepted at CCAC Guild Inc monthly meetings			TOTAL _____

**Please include a non-returnable photo of your art/craft with your application.**

I understand I will not hold the Coastal Carolina Artists & Crafters Guild Inc, City of Jacksonville, County of Onslow or their representatives liable for loss, damage or injury. I further agree to indemnify, save harmless, and defend the CCAC Guild Inc Arts & Crafts Show /Jacksonville, its successors in interest from and against any and all claims, demands, actions, debts, liabilities, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss or damage to the property of and injuries to or death of any and all persons whatsoever, in any manner caused or contributed to by the vendor, its agents, or employees while in, upon, or about the CCAC Guild Inc Arts & Crafts show grounds/Jacksonville where the booth is located, or while going to or departing from the same, and to indemnify and save harmless the CCAC Guild Inc Winterfest Arts & Crafts Show/Jacksonville, its successors in interest from any liability that the CCAC Guild Inc Arts & Crafts Show /Jacksonville may suffer as the result of acts of negligence, fraud, or misconduct of any vendors' agent or employees on or about the CCAC Guild Inc Arts & Crafts Show grounds/Jacksonville.

I release the CCAC Guild Inc Winterfest Arts & Crafts Show /Jacksonville from any and all liability for loss or damage to property and merchandise used by the vendor in the operation of the concession due to theft, fire, storm, flood, and damages through any force of nature or otherwise.

I further grant the CCAC Guild Inc Arts & Crafts Show /Jacksonville permission to use any photographs, motion pictures, recording, or any other record of my participation in the festival for any legitimate reasons.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

**Please mail completed second page of the application, photo, and fees  
payable to: CCAC Guild Inc, PO Box 1044, Jacksonville, NC 28541  
Application deadline is November 17, 2015**