

www.ccacguild.org
Phone: 910-938-7077
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Coastal Carolina Artists & Crafters Guild Inc
P.O. Box 1044
Jacksonville, NC 28541
Non-Profit Organization

Vendor Application

2017 Winterfest Artisan Market Dec 1,2,3 2017

2017 Winterfest Artisan Market at Jacksonville Commons Recreation Complex, 100 Recreation Lane , Jacksonville, NC; located off Western Blvd near the Toys R Us

Friday Dec 1, 5pm – 8pm , Dec 2, 10am – 6pm, Dec 3, noon – 5pm 2017 This 3-day event is an indoor event for artists and crafters at the Jacksonville Commons Recreation Complex and in conjunction with the outdoor activities at Riverwalk Crossing Park one-day beginning at 1pm on Saturday activities for kids including snow machine, Santa, and more.

All vendors must provide their own tables, chairs, displays, change, etc, and the legs on everything must have a rubber tip or cushion so the floor is not damaged. Provide your own 100 ft extension cords (if requiring electricity) must be commercial grade surge protector (not household use) fire inspection will take place before customers enter on Friday. Tables must be draped to the floor. A Limited number of 6 foot tables are available for a fee of \$10 each. No pets are allowed. Vendors are required to clean up their booth area and leave it free of litter.

***Electricity is available for an additional fee of \$10. There will be an electrical inspection before the event starts.

All items displayed and sold must be handmade. This is not a venue for resale, or articles that are perceived to be resale. No commercial products such as Mary Kay, Avon, Tupperware, Pampered Chef, etc. will be sold. **All applications must be postmarked by Nov 15, 2017** or a late fee of \$30 must be added.

Booth assignments will be distributed at check-in. Set up time is 2pm-5pm. All vendors must have all electric devices plugged in and ready for inspection by 4pm and be totally set up by 5p.m. on Friday. No break down before the published event time.

All vendors' vehicles **MUST** be removed from event area, to the designated vendor parking area. Confirmation notices will be sent out prior to the event.

You will be required to display your **NC Certificate of Registration (tax certificate)** conspicuously and prominently all three days. This is in compliance with the new law Effective August 23, 2013, N. C. Gen. Stat. § 66-255. This Certificate was sent to you upon your registration with the NC Department of Revenue – The certificate **DOES NOT** include any identity sensitive information. Please call 877-252-3052 questions/concerns and/or to be re-issued this certificate if needed. You can also visit <http://www.dornc.com/taxes/sales/specialty.html#responsibilities> for the full outline of information.

Keep this page for your records and return page 2 along with a photo of your craft and copy of NC Tax Certificate.

NO REFUNDS will be given after November 1 , 2017. Application deadline is Nov 15, 2017.
No rain date for this event. This is a rain or shine event.

Please mail completed second page of the application, photo, tax certificate and fees

Please make checks payable to: CCAC Guild Inc.

Mail: Coastal Carolina Artists & Crafters Guild Inc, PO Box 1044, Jacksonville NC 28541

Questions? Call 910-938-7077 email ccacguild@yahoo.com www.ccacguild.org

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<http://www.facebook.com/CCACGuildArtCamp/>**

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Dec 1,2,3, 2017 Winterfest Artisan Market at the Jacksonville Commons Recreation Center

Your business name _____ Contact person _____

Address _____ City _____ State ____ Zip _____

Email Address: _____ phone _____

Attach a copy of your NC Certificate of Registration (Tax Certificate) certificate number _____

Name Certificate of Registration is listed under: _____
(Certificate must be displayed at your booth)

Product Category (list all that apply): _____

Description of products (please be very explicit) _____

(use back of this page if you need more space)

How did you hear about this Artisan Market? _____

Will you or anyone in your group be spending the night in a hotel during this event? _____

Indoors 3-day event at Jacksonville

Commons Recreation Complex	Non-member	CCAC Guild Inc Member	Total \$ _____
# of 10x10 booth _____X	\$65	\$55	_____
If electricity is needed bring 100 ft commercial extension cord, add \$10 .			_____
number of 6 foot tables _____x \$10 each			_____
Late fee, add \$30 if applicable			_____

Outdoor 1 -day event at Riverwalk

Crossing Park – downtown	Non-member	CCAC Guild Inc Member	Total \$ _____
# of 10x10 booth _____X	\$65	\$55	_____
If electricity is needed bring 100 ft commercial extension cord, add \$10 .			_____

Outdoor vendors must provide their tents, tables, chairs, change, etc. . Only whisper generators permitted at Riverwalk.

NO REFUNDS will be given after November 1 , 2017. Application deadline is Nov 15, 2017

Credit card payments accepted at CCAC Guild Inc monthly networking sessions

Please include a non-returnable photo of your art/craft with your application and a copy of NC Tax Certificate.

I understand I will not hold the Coastal Carolina Artists & Crafters Guild Inc, City of Jacksonville, County of Onslow or their representatives liable for loss, damage or injury. I further agree to indemnify, save harmless, and defend the CCAC Guild Inc event /Jacksonville, its successors in interest from and against any and all claims, demands, actions, debts, liabilities, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss or damage to the property of and injuries to or death of any and all persons whatsoever, in any manner caused or contributed to by the vendor, its agents, or employees while in, upon, or about the CCAC Guild Inc event grounds/Jacksonville where the booth is located, or while going to or departing from the same, and to indemnify and save harmless the CCAC Guild Inc Winterfest Artisan Market /Jacksonville, its successors in interest from any liability that the CCAC Guild Inc /Jacksonville may suffer as the result of acts of negligence, fraud, or misconduct of any vendors' agent or employees on or about the CCAC Guild Inc event grounds/Jacksonville.

I release the CCAC Guild Inc / Winterfest Artisan Market /Jacksonville from any and all liability for loss or damage to property and merchandise used by the vendor in the operation of the concession due to theft, fire, storm, flood, and damages through any force of nature or otherwise.

I further grant the CCAC Guild Inc /Jacksonville permission to use any photographs, motion pictures, recording, or any other record of my participation in the festival for any legitimate reasons.

SIGNED _____ DATE _____

Please mail completed second page of the application, photo, tax certificate and fees

payable to: CCAC Guild Inc, PO Box 1044, Jacksonville, NC 28541

Application deadline is November 15, 2017

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This 3-day event is an indoor event

featuring artisans and crafters from all areas of North Carolina, providing a chance to do some holiday shopping at the Jacksonville Commons Recreation Center and in conjunction with the 1-day outdoor activities at Riverwalk Crossing Park beginning at 1pm on Saturday activities for kids including snow machine, Santa, and more.

Activities at the indoor 3-day Jacksonville Commons Recreation Center:

Free to attend

Friday Dec 1 from 5p.m.- 8:00p.m This event will kick off with a special evening *Pre-Sale Party* on Friday, at the Jacksonville Commons: shopping this evening to have the best selection and avoid the rush. Door prizes. *Santa will be on site.*

Saturday Dec 2 from 10am-6pm Lots to see, shop, and participate in. Shopping in artists and crafters booths, . The public determines the winners for the Upcycle Art Contest and for the Cookie Contest – kids are the judges.. Door prizes all day and food provided by concession stand.
Pet Photos with Santa will be available

Sunday Dec 3 from 12pm-5pm Lots to see, shop, and participate in. Shopping in artists & Crafters booths, Upcycled kids crafts, Gingerbread House workshop building Gingerbread House. Winners announced for the the Upcycled Art Contest, and the Cookie Contest.

Jacksonville Transit will provide a FREE shuttle service between Riverwalk Crossing Park and Jacksonville Commons on Saturday, December 2 from 12-7:30PM.

Park at one location and access both the Winterfest outdoor activities at Riverwalk and the Artisan Market at the Commons with the convenience of Jacksonville Transit's shuttle service.

Overflow parking for Winterfest at Riverwalk Crossing Park includes New Bridge Middle School, New River Shopping Center, Jacksonville Public Safety Complex, the County Justice Complex, and Jacksonville Landing.

Free Admission and Parking will be available throughout the event.